May PTO Meeting via Zoom

May 6, 2020

Welcome-President Mary Virginia Mandell

 Approval of April minutes-Garland Darden secretary

 -Motion was made to approve April minutes; they passed with support

 Teacher appreciation

 -Email sent teacher appreciation ideas for the week

-Thursday: $20 Village Gold gift cards (virtual)

-emailed to each faculty member—86 faculty members

-VG cards support teachers and local businesses (Mary Virginia will email to let parents know)

 Retirement celebration

-Ashley and Brannon are taking leadership on this and have a committee of teachers to work on this

-May 19th and 20th (Chromebook pick up)—dates that people can do something to show appreciation to retirees.

-MV asked Bethy if we have access to a paper banner. Someone said school bought a banner; ask Adam Craiger.

 6th Grade Graduation

 -6th Grade Chairs and Graduation Chairs have done a great job

 -Whole week planned

 Monday: mailbox drops -surprise packages (yard sign), sunglasses, shakers

 Zip drive of videos

 Tuesday: virtual honors day /awards

Wednesday: graduation parade (lining up in office park, police permission, car decoration, route to Canterbury (drone flying overhead/ drone picture), 6th teachers social distancing in parking deck (May 20th @ 2:40 line up/ parade @ 3:00)

Thursday: videos with baby boards/drone picture going to families

 Installation of 2020-2021 PTO Officers

 President-Hill Weathers

 President Elect-Amy Moore

 Treasurer-Stephanie Brown

 Treasurer Elect-Ashley Seligson

 Secretary-Kate Brinkley

 VP Fundraising-Bridget Drennen

 VP Events-Sumner Rives

 VP Events Elect-Susannah Baker

 VP Technology-Lindsey Druhan

 VP Communications-Kitty Brown

 VP Volunteers-Shannon Cooley

 Parliamentarian-Mary Virginia Mandell

Treasurer Kate Mather-

 Updated budget-was emailed to board

 Gifted school the $60,000 that was voted on in April

 Magnets, signs, stickers went to discretionary fund as voted on

 $1800 virtual gift cards in lieu of teacher appreciation luncheon

 6th Grade fund

 Leftover funds –more than likely

 Refund families or option to donate to PTO

 Kate said needs to be a board discussion /vote

 -PTO houses the money for 6th Grade Fund (separate entity)

 -dance will not happen; usually $3,000

 -discussion regarding reimbursements

 -6th Grade Fund

-PTO spent $5300 (Included teacher gift for Christmas and end of year) of 9300 collected

-Would we include $1500 in reimbursement? PTO designated contribution =$1500

 -$2000-$3000 would be used to reimburse families

-Kitty proposed “opting out” of being reimbursed for parents could make it a donation

-Kate mentioned 6th Grade parent committee could decide to use toward a gift

-Hill proposed having an additional financial meeting once we know more information as developments happen

-Kate reminded board to encourage committee chairs to submit receipts if have not turned in yet

Incoming President Hill Weathers

-Thanked Mary Virgina, Kate, Emily, Bethy and Garland and all who are rolling off for their work

-Asked each officer to set up a meeting with new officers

-Hill will email out lists of responsibilities / chairs passing off to the new ones

-Hill will send PTO by laws and a calendar for next year

Incoming Treasurer Stephanie Brown

 Proposed budget for next year(emailed to group prior)

 Finance committee met about two weeks ago via zoom

 Reduced Lancer Sponsor Donations by 10,000 (considering COVID) to

$115, 000 operating budget for next year

 -Most items did not change from last year

 -Directories went up because of cost increase

 -Expressions budget (original $400 budget and now $500)

-Boo Bash (went up a little more –more students, if sponsors will continue due to world events, landscaping cut cost, principal discretionary dropped bc overall drop, technology changed slightly

 -payment provider changed (Pay Simple instead of Pay Pal)

 -monthly fees changed

 -new categories added

 -environmental (green fund)

 -Grandparents’ Day

 -asked board to look at line items and make sure in line

-Bridget asked who should contact once Lancer Sponsor Campaign starts…

 -Lindsey Druhan director of technology-familiar with Membership Toolkit

-Rep for Pay Simple so should be in great position once Lancer Sponsor Donations begin

 -MV said all MB schools will be using Pay Simple (voted on)

 -MV asked Lindsey Druhan to be on look out for Membership Toolkit email

 -Lindsey will work with Key to transition

 -App on phone (Membership Toolkit)

 -Volunteer sign ups -using MTK (easier )

Stephanie made a motion to approve the financial budget for next year. It was seconded by Ashley Seligson. The motion passed in full support.

VP Fundraising Bridget Drennan and her committee members—

-starting to thinking about messaging of campaign—incorporate world events

-letters out end of July /before school start

-school start August 11th

-if know people who would like to be involved campaign, send email to Cate

-Email to previous donors, thanking them

-Sumner recommended idea of funds used for Elearning , unprecedented time

Hill recognized the unusual times but knows PTO Board will make best use of time and funds. President elect Hill Weathers closed the meeting.