

MBE PTO Meeting Minutes

January 14, 2021

Virtual Meeting (Zoom)

In Attendance: Hill Weathers, Amy Moore, Stephanie Brown, Ashley Seligson, Kate Brinkley, Susannah Baker, Shannon Cooley, Kitty Brown, Lindsey Druhan, Mary Virginia Mandell

Secretary - Kate Brinkley

- Reviewed amendments to the November and December minutes
- Discussed collecting the Plans of Work, hoping to add to Membership Toolkit to ensure easier transfer of information between incoming and outgoing officers.

Kitty Brown made a motion to adopt the minutes as amended for November and December. Amy Moore seconded, and the motion was unanimously approved by the board.

President Elect - Amy Moore

- Presented the 2021-2022 Slate of MBE PTO Officers

Hill Weathers made a motion to approve the slate of officers. Kitty Brown seconded. The motion passed with unanimous support.

Welcome- President Hill Weathers

- Ashley Parrish is preparing to install new plantings in planters in front of school. She had a great idea to seek 5th or 6th grade volunteers to water them.
- Grandfriends Day- It started due to MBE designation as a Lighthouse School, which includes certain criteria such as hosting a leadership day. This evolved into Grandfriends Day to invite family members and family friends to see the school and potentially be a fundraiser; This year the event will be virtual. There may be a handwriting piece. Maggie Baggett is a chair, however we are focusing on assisting administration with their vision, especially since we are unable to enter the school to help.
- Lost and Found—It was a good idea to have pick up in front of the school. A huge thank you to Lynn Moorer who washed everything and donated it.

Parliamentarian - Mary Virginia Mandell

- Provided Facilities Updates from her meeting with Tommy Prewitt for the district. MBE needs new windows. They are looking at a long range plan on how to upgrade each school. Ad valorem tax resources will fund the upgrades. Biggest projects will be Jr High and High School. Getting big projects done, bidding process. 4 architects review, administrators are being smart about the ways to manage the money appropriately. Different construction group with each project.
- All projects will be happening simultaneously. Big changes at the High School. Tear down the three hallways, two story classroom structure will go up there. Will keep students on campus. No trailers or outdoor classrooms. Projects will start immediately after school lets out; By Fall 2022, hopefully it will be wrapping up. That is the goal.
- MBE—an older building that needs to be maintained, painting, new windows, new carpet. Hope is that the entry and the offices will have a facelift
- Bathrooms might be next summer—it is a three year process. Dickie Barlow has mentioned bathrooms need to be redone in every school.

- Crestline will be getting a new basketball gym, will be used Mountain Brook Athletics. Not just the school system, City of Mountain Brook will contribute funding.

Treasurer - Stephanie Brown

- A line item for Holiday Program (not usually something we help with) added that with COVID (likely take out in the future)
- Amy Moore bought 6 \$25 gift cards for the teachers as a raffle/drawing for first day back-funds came from the PTO discretionary fund
- Sportswear netted \$2308.00; previously there was a line item \$500 for design fees, and it didn't get used; Homewood Sporting Goods supplied everything and did a fantastic job; we may not need to include the design fees in the budget for the future.
- Updated our Quickbooks subscription paid \$830 (budget is \$815)

Treasurer-Elect - Ashley Seligson

- Renaissance Festival-committee includes Margaret Hudson, Gretchen Sawyer, and Cindy Peavy; It will expand on Writers Festival—use of Renaissance meaning well-rounded. Irene Latham, local author, is confirmed; Also checking with Mason McCully, MBE alumnus; young singer from ASFA; and the Alabama Jazz Festival. This year will offer recordings; possibly semi-interactive with the kids—pose questions; collecting questions ahead of time;
- didn't do the Winter Reading Festival, as did not want teachers overwhelmed with additional tasks; want to make this painless for the teachers, but fun for the kids
- Paying stipends (honorariums) \$1000 total budget, \$250 per person. Extra for supplies, plans for the lunchroom; the committee will meet again virtually on January 21, 2021.

President Hill Weathers added a big thank you to Ashley Seligson for all her hard work with Veterans Day and the Holiday Program.

VP Events - Susannah Baker and VP Volunteers - Shannon Cooley

- Expressions- Shannon met with Chair Cami Myers—entries are due online the 25th, with turn in on the 29th. Hill Weathers and Amy Moore have their Substitute license, and the Chair (Cami Myers) will have permission to come in for the entry collection.
- No last minute entries as there have been in the past, may need to reiterate that they can't add it in last minute. (Share on Social media)
- Only things picking up are art and photography
- No award ceremony-Cami will print out awards and administrators will pass them out; Once they submit their entry, they will receive a certificate to get a treat, possibly set up a cart? From 8:30-9:30...
- Decorations in the lunchroom, compiled into a video for morning meeting, Ashley and Brannon will go around and hand out ribbons; Announcements in the Lunchroom; Judges are selected

VP Technology - Lindsey Druhan

- Casey Moore is finalizing yearbook.
- Lindsey thinks easiest method for Plan of Work will be to schedule meeting with Membership Toolkit trainer to find out how to add in the notes. Will arrange a meeting time for Hill Weathers, Amy Moore, Kate Brinkley and herself.

VP Communications - Kitty Brown

- Village Living article submission going smoothly
- Please let Kitty know if you have any changes to the Bylaws or even if you have no changes. Hoping to finalize soon

The meeting was adjourned, and the next board meeting is scheduled for February 9, 2021 at 1:30pm.

Submitted by Kate Brinkley
MBE PTO Secretary